

Boston Trinity Academy

Job Description for a part or full time position as Music / Choir Director (may include teaching in another department)

Start Date: August for the 2025-26 Academic Year

Boston Trinity Academy seeks to appoint a well-qualified, enthusiastic and engaging individual to join the Arts department and deliver effective teaching and learning.

Scope: Both through required classes and elective opportunities the music program aims to help all students discover and develop a love for making, listening to and understanding music. The department aims for a challenging atmosphere to be achieved together with a delight in participation. Excellence is promoted through careful training, regular performance opportunities, and a high expectation for output.

The program is still in development and so the school seeks candidates who have the passion and expertise - both in terms of music and young people - necessary to help students in grades 6-12 commit to the demands and risks of learning that will enable them to incorporate the delights of music in their lives.

Major Responsibilities:

The Director will

- accompany the Choirs on the piano. Being an accomplished accompanist is important for the success of the position.
- recruit, develop, and train an upper school choir
- teach the middle school music courses. The upper school curriculum is still in development and candidates must be able to build on and develop the existing middle school curriculum.
- prepare students for public performances.
- work with the Arts Department Chair and others in the music program, to develop the repertoire, prepare for and organize the concerts, and support performances at other events as required.
- develop a repertoire that is in line with the abilities of the students involved, but which is also constantly seeking to stretch them. The repertoire is at the discretion of the director but should be consistent with the values of the institution as expressed in the mission.
- work with the Jazz and Chamber Ensemble directors, Spiritual Life Dean, Drama, and Trinity Institute directors to advise, coordinate, and support their activities in relevant ways. This may include help with musicals, special activities during Trinity-term, and participating in collaborative projects within the department.
- ideally be able to teach another subject.

Other Responsibilities

Apart from the various preparations necessary for producing dynamic, challenging, and inspiring classes, all teachers have a range of duties. These include:

- Participation in and contribution to the life of the department and broader faculty whether through discussions about teaching, curriculum, or latest developments in their disciplines;
- Willing and active engagement with students outside of class through open availability for extra help, running an advisory, and running one significant extra activity (in the case of Music Director, this is generally within the musical activities at the school);
- Willingness to explore and collaborate with fellow department members and the broader faculty to design and run the school's annual interdisciplinary programs which bring social justice, leadership and the academic subjects together;
- Other duties that contribute to the smooth running of a busy and engaging school life are expected of all faculty as assigned (for example, study halls, lunch and other monitoring duties).

Education and experience: A Bachelor's degree in music is a basic requirement. A Master's degree in one of the following or similar areas is preferred: choral directing, voice training, or vocal music. Strong piano accompanying skills are expected. Ability to demonstrate successful experience working with choirs at the high school or middle school age is preferred. The ability to teach another subject is a definite advantage.

The School Mission: Boston Trinity Academy educates students from diverse backgrounds in an academically demanding, Christ-centered community, inspiring them to lead lives of faith, integrity, and service.

N.B. All faculty must sign a statement of faith.

Teaching culture: Boston Trinity Academy is an independent college prep school – we are entering our 24th year of operations – with big aspirations. We aim to provide an education of outstanding quality to a broad cross section of Boston urban and suburban students. We believe that by emphasizing high quality in our programs we will provide students with the inspiration to commit themselves to doing well not just in areas they find comfortable. We expect students to learn to risk and to risk to learn. To that end we seek teachers who are masters of their disciplines and who are willing to maintain the expectation of high achievement. This should be not just with enthusiastic well-prepared students, of whom we have many, but with students who are full of uncertainty and fear because of poor foundations or who lack the preparation necessary for acting with confidence in unfamiliar situations. The faculty here are flexible, collegiate, collaborative, willing to try new ideas, but grounded in traditional goals of excellence for all students.

Please send a letter of interest and your resume to employment@bostontrinity.org and complete this [application form](#).